



**Nova Scotia
Agricultural
College**

Office of the Registrar
PO Box 550
Truro, Nova Scotia
Canada B2N 5E3

Tel: (902) 893-6722
Fax: (902) 895-5529

APPLICATION TO GRADUATE

You must complete this form and submit it to the NSAC Registry by **November 15th** of the academic year in which you intend to graduate. There is no fee charged for an application submitted by this deadline. **Applications received by the Registry after November 15th must be accompanied by a \$50 non-refundable late fee.** Please inform the Registry of any change in address or telephone number which occurs after submitting this form.

Family Name	First Name	Middle Name
Student ID		Phone Number
Local Address		City/Town
Province/State	Country	Postal/Zip Code

Program from which you intend to graduate (Degree, Technology, Engineering)	
Major	Minor/Specialization (if applicable)

'Hometown' you would like listed in the convocation program (e.g., Truro, NS; Moncton, NB; etc.)
Please <u>print</u> your name <u>exactly</u> as you wish it to appear on your diploma (e.g., Robert Thomas Smith)

In the event that you have recently taken, or are currently enrolled in, any courses on a 'letter of permission' or other continuing/distance education courses applicable to your NSAC program, please indicate below.

External/Distance/Continuing Education Courses (if applicable)

<u>Office Use Only</u>

***Graduating students whose financial accounts are in arrears will not receive their diploma until all outstanding fees are paid in full.**

Graduating students who will not be in attendance at the Convocation Ceremony must notify the Office of the Registry (***Intention to Graduate in Absentia Form***) at least 24 hours prior to the commencement of graduation exercises. Failure to provide this notification will result in a fee being charged before the diploma is released.

Student Signature _____ **Date** _____

Registry Signature _____ **Date** _____