



**Nova Scotia  
Agricultural  
College**

NSAC. Embrace Your World

**Office of the Registrar**  
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Truro, NS Canada B2N 5E3  
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Toll Free: 1.888.700.6722  
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# NSAC UNDERGRADUATE APPLICATION

APPLY ONLINE AT [nsac.ca/apply](http://nsac.ca/apply)

## STEP 1 - BEFORE APPLYING

### CHOOSING THE RIGHT PROGRAM

NSAC offers a broad range of degree and diploma programs in science, agriculture, engineering, business and technology. To find out more about NSAC programs, please contact the Student Recruitment Office at 902.893.3432, toll free at 1.888.700.6722 or visit our website at [nsac.ca/prospectivestudents/programs](http://nsac.ca/prospectivestudents/programs)

If you are interested in taking a B.Sc. (Agr.) program, you can declare your major now, or wait until second year to notify the Registry of your decision. If you are considering more than one program/major, indicate your preference by numbering the programs 1, 2, 3, etc. in the Program of Study section of the application for admission.

### KNOW THE ADMISSION REQUIREMENTS

Once you have selected a program, make sure you meet the admission requirements. You can find these requirements in our Academic Calendar or online at [nsac.ca/reg](http://nsac.ca/reg). If you are missing an academic requirement, you may still qualify for admission. Contact the Registry Office for further information.

## STEP 2 - APPLYING TO NSAC

### COMPLETE YOUR APPLICATION

Fully complete the application form either in paper format or online at [nsac.ca/apply](http://nsac.ca/apply). Include all requested information as failure to do so will cause delays in the processing of your application.

### SOCIAL INSURANCE NUMBER (SIN)

Provision of SIN is optional, however, NSAC is required to issue T4A slips for all scholarships, bursaries and awards disbursed to students. The SIN must be included on all T4A slips.

### APPLICATION FEE

Enclose a non-refundable \$25 application fee. This can be paid by cash, cheque (international cheques must be certified), money order, or credit card. An application received without the fee will not be processed until the fee is received.

### APPLY ON TIME

Make sure that you know the application deadline for your program.

**Canadian Students** - The deadline for admission to the Fall semester is August 1<sup>st</sup>, with the exception of Veterinary Technology, which has a deadline of February 28<sup>th</sup> and International Food Business program which has a deadline of June 30<sup>th</sup>. The deadline for admission to the Winter semester is December 1<sup>st</sup>.

**International Students** - The deadline for admission to the Fall semester is May 1<sup>st</sup>, with the exception of Veterinary Technology which has a deadline of February 28<sup>th</sup>. The deadline for admission to the Winter semester is September 1<sup>st</sup>.

### SEND OFFICIAL TRANSCRIPTS

Students must arrange for official transcripts from high school and all previously attended post-secondary institutions to be sent directly to NSAC at the time of application. Photocopied or scanned documents are not normally acceptable. Transcripts not in English should include an English translation. Applications will not be processed until all required documents are received.

### ASSESSMENT OF APPLICATION

Once your application, application fee, and all official transcripts have been received, your application will be processed.

### ENGLISH LANGUAGE PROFICIENCY TESTING

If English is not your first language you must provide official results from one of the following standardized tests: TOEFL (minimum 80 on the iBT); IELTS (minimum 6.0).

## APPLICANT INFORMATION

Last Name (Surname/Family Name)		Previous Surname (if applicable)		<input type="checkbox"/> Mr.	<input type="checkbox"/> Ms.
First Name		Middle Name(s)		<input type="checkbox"/> Mrs.	<input type="checkbox"/> Miss
Preferred Name		Social Insurance Number (Optional)		<input type="checkbox"/> Female	
				<input type="checkbox"/> Male	
Street Address/ PO Box (Civic Address)					
City/Town		Province / State		Postal Code/ZIP Code	
				Country	
Email Address (must be secure and accessible)				Phone Number (Home/Cell)	
Citizenship (if other than Canadian)		Permanent Resident <input type="checkbox"/> Yes <input type="checkbox"/> No		First Language (if other than English)	

**PARENT/GUARDIAN INFORMATION (OPTIONAL - SPACE AVAILABLE FOR TWO)**

Last Name (Surname/Family Name)		First Name	
Street Address/ PO Box (Civic Address)			
City/Town	Province / State	Postal Code/ZIP Code	Country
Email Address (must be secure and accessible)		Phone Number (Home/Cell)	

Last Name (Surname/Family Name)		First Name	
Street Address/ PO Box (Civic Address)			
City/Town	Province / State	Postal Code/ZIP Code	Country
Email Address (must be secure and accessible)		Phone Number (Home/Cell)	

**EMERGENCY CONTACT**

Name		Cell Phone	Home Phone
Address		Relationship	

<b>START DATE</b>	<b>STUDENT STATUS (SELECT ALL THAT APPLY)</b>
<input type="checkbox"/> Fall 2012 (September) <input type="checkbox"/> Winter 2013 (January) <input type="checkbox"/> Fall 2013 (September) <input type="checkbox"/> Other _____	<input type="checkbox"/> First Year Student <input type="checkbox"/> Transfer Student <input type="checkbox"/> Returning NSAC Student <input type="checkbox"/> Exchange Student <input type="checkbox"/> Visiting Student - Student working towards a degree from another institution ("Letter of Permission" from home institution required) <input type="checkbox"/> Mature Student - See definition on page 4. <input type="checkbox"/> First Year(s) at Home - An applicant who only plans to complete their first year(s) of study at NSAC. <input type="checkbox"/> Arts <input type="checkbox"/> Sciences <input type="checkbox"/> No Program - specify preferred courses _____
Full Time <input type="checkbox"/> Part Time <input type="checkbox"/>	

Have you previously attended or applied to NSAC?  Yes  No Application Date \_\_\_\_\_ Student ID# \_\_\_\_\_

**PROGRAM SELECTION (IF YOU HAVE MORE THAN ONE PROGRAM OF INTEREST INDICATE IN ORDER OF PREFERENCE)**

\*Students who have selected a student status of "No Program" do not need to select a program below.

<b>DEGREE - Bachelor of Science (Agriculture)</b> <input type="checkbox"/> Agricultural Business <input type="checkbox"/> Agricultural Economics <input type="checkbox"/> Animal Science <input type="checkbox"/> Aquaculture <input type="checkbox"/> Integrated Environmental Management <input type="checkbox"/> Environmental Sciences <input type="checkbox"/> Plant Science <input type="checkbox"/> Undecided Major ( <i>Open</i> )	<b>DEGREE LEVEL STUDIES</b> <input type="checkbox"/> Engineering ( <i>first two years of Bachelor of Engineering</i> ) <input type="checkbox"/> Pre-Veterinary Medicine
<b>DEGREE - Bachelor of Technology</b> <input type="checkbox"/> Applied Science <input type="checkbox"/> Environmental Landscape Horticulture	<b>DIPLOMA - Business Management</b> <input type="checkbox"/> Agriculture <input type="checkbox"/> Dairy Farming <input type="checkbox"/> Equine Specialty <input type="checkbox"/> Greenhouse and Nursery <input type="checkbox"/> Pet Specialty
<b>DEGREE - Bachelor of Administration</b> <input type="checkbox"/> International Food Business ( <i>jointly offered program with Dronen University, the Netherlands; degree granted by Dronen</i> )	<b>DIPLOMA</b> <input type="checkbox"/> Managed Landscapes <input type="checkbox"/> Plant Science Technology <input type="checkbox"/> Veterinary Technology ( <i>Application Deadline: February 28th</i> )



**PAYMENT**

A \$25 non-refundable fee must accompany each application. Please indicate your method of payment.

- Cheque (payable to NSAC; international cheques must be certified)
- Money Order (payable to NSAC)
- Credit Card
- Cash

Credit Card  Visa  Mastercard

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_ / \_\_\_\_

Name of Cardholder (as it appears on the card) \_\_\_\_\_

Signature of Cardholder \_\_\_\_\_

*For Office Use Only*

Cheque

Cash

Money Order

Ref # \_\_\_\_\_

Date \_\_\_\_\_

**DECLARATION (REQUIRED)****FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

The Freedom of Information and Protection of Privacy (FOIPOP) Act provides for the protection of an individual's right to privacy but also requires that certain records be disclosed upon request unless they are exempted from the disclosure. Applicants to NSAC are advised that information they provide, along with other information placed in a student file, will be used in conjunction with University practices for internal use and will not be disclosed to third parties except in compliance with the FOIPOP Act or as otherwise required by law. The Federal Statistics Act allows Statistics Canada to collect student information for statistical analysis, but this information will not be released in a manner that identifies individual students. Please note that the Maritime Provinces Higher Education Commission collects this information for Statistics Canada and does similar analyses. Further information on the use of this information can be obtained from Statistics Canada's website (<http://www.statcan.gc.ca/>) or by writing to the Post-secondary Section, Centre for Education Statistics, 17th Floor, R.H. Coats Building, Tunney's Pasture, Ottawa, ON, K1A 0T6.

**DOCUMENTS**

Documents submitted to the Nova Scotia Agricultural College become the property of the University. Neither originals nor copies will be released to the applicant or anyone outside the University. If an applicant wishes to reapply, a new set of documents may be required.

**DECLARATION**

With regard to this application, I certify that the information provided is true and complete in all respects, and that no information has been withheld. I understand that falsifying or omitting documents or information on this application may result in immediate and permanent dismissal from the University. Completion of this application gives express permission to NSAC to request from other institutions any applicant's transcripts in addition to those already submitted. The University reserves the right to refuse admission or cancel any admission ruling on medical or other grounds.

I agree, if admitted to NSAC, to comply with all rules and regulations of the University and to pay all fees associated with my registration.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**SELF-IDENTIFICATION QUESTIONNAIRE (OPTIONAL)**

The NSAC encourages student diversity and provides a variety of support services to meet the needs of our increasingly diverse student body. Completion of this section of the application is optional. The university will use this information to assess and improve its overall services. Students who self-identify as aboriginal, mature or persons with a disability according to the definitions provided below will be informed of specialized services that are available to them.

**ABORIGINAL PEOPLES**

For the purpose of this questionnaire, "Aboriginal Peoples" are defined as individuals who are status, non-status, Metis, or Inuit. Do you consider yourself an Aboriginal person?

Yes  No

**BLACK/PERSON OF AFRICAN DESCENT**

Do you consider yourself Black/a person of African descent?

Yes  No

**STUDENT ACCESSIBILITY**

For the purpose of this questionnaire, disabilities include hearing, speech and visual impairments, learning disabilities, ADHD, mental health disorders, mobility and coordination impairments, and traumatic brain injury. Do you consider yourself a student with a disability?

Yes  No

**MATURE STUDENTS**

For the purpose of this questionnaire, "Mature Students" are defined as individuals who 1) have had a break from education for a minimum of two years OR 2) have non-traditional life circumstances (i.e. student is a caregiver) OR 3) enter an undergraduate program and are twenty-three years of age or older. Do you consider yourself a mature student?

Yes  No

**ATTENDING NSAC**

Do you wish to be contacted for a campus tour?  Yes  No

*For Office Use Only*

Name \_\_\_\_\_ Student ID# \_\_\_\_\_

**INFLUENCES TO APPLY (CHECK ALL THAT APPLY)**

How did you hear about NSAC?

- Advertisement  Brochure  Guidance Counsellor  Agent (List Name/Number) \_\_\_\_\_
- Alumnus  Family or Friend  NSAC Website  Other (Specify) \_\_\_\_\_