

**Nova Scotia Agricultural College  
Alumni Association Meeting  
CA Douglas, Cumming Hall  
Friday, June 24, 2011  
12:00 p.m.**

**In Attendance:** Dwane Mellish (Chair), Jim Goit, Alisha Johnson, Janice Lutz, Brian Watts, Stephen Healy, Jean Lynds, Bernie MacDonald, Ashley Shepard, and Colette Wyllie.

**1. Welcome**

Dwane welcomed and called the meeting to order at 12:15 p.m. and reviewed the agenda

**2. Approval of the agenda**

Alisha Reviewed the highlights from the preview meeting on May 26, 2010

**3. Presentation of Alumni Financial Statement**

Jim went over the Alumni Associations expenses and revenues

- Revenue - \$5,298.00
- Expenses - \$ 1,706.14
- Fund Balance as of March 31<sup>st</sup>- \$5,546.35

The life membership fund was investment income transferred as had been decided at last year board meeting. Next year's amount will not be as big as it was only one year.

**Moved by Jim; seconded by Janice**

**4. Presentation of Foundation Financial Statement**

Jim presented the PWC audit report to the group

- The total revenue, contribution and investment income totals- \$1,814.381
- The entire year balance that is broken down into various funds totaling \$5,991,122.
- Schedule A - C is the breakdown of funds for specific monies. The 0.04% is reflected in each statement in each fund
- Pages 3-5 explain the accounting policies along with the description of the various accounts
- Fund 2 schedule is breakdown specifically for money held in Trust that comes and goes quickly and required a higher level of reporting.

**5. Annual Report (Handout/power point presentation)**

Alisha provided a presentation on the annual report.

- Donations are down slightly from last year
- A large portion of our donations come from large projects. These increase and decrease from year-to-year.
- "Other" accounts for 78 % of the pie chart, this is money coming in from transfers from government agencies,

- Remaining areas in the chart are actual fund raising efforts of NSAC.
- In comparison to last year, annual appeal has significantly increased, while all of the other areas in this summary have been stable or decreased.
- We are doing well with the expendable donations, but could always use more endowed money, which continues to grow but in small increments
- In terms of the fund balance, we are holding our own, increasing slightly and still being able to pay outs.
- Priorities for 2011-12 include reassurance and communication to donors and alumni
- Increasing activities for alumni is always a priority. - The more engagement, the better.
- Maintaining donations for next year as we begin the transition process will also be

## 6. Nominations

- Dwane reviewed the alumni and foundation board members
- Jean's term position is coming to her end date
- Dwane suggested they need more representation from other provinces Ex: New Brunswick.
- Janice nominates Jean to be director for a second term.
- Jean accepts the nominations. No other member nominates.

**Carried**

## 7. Events and Functions

- Alisha reviewed the events that took place this year and up-coming events
- Bookbag to Briefcase- February (12 participants)
- Banff Ski Trip- March (13 participants)
- PEI Reception- April (35 participants)
- Barley Party- NSAC (25 participants)
- Divot & Dine- Riverrun, North River (28 golfers)

*New Events include:*

- Reunions Class of '51,'56,'61','66,'01 this summer
- Open House Staff & Alumni BBQ- July 21
- Alumni Reception in NB
- Wine Tour- Valley (Oct?)
- Blue & Gold Awards- November 4<sup>th</sup> this year.(looking for nominations for this event)

## 8. Alumni Issues and Activities

- Dwane mentioned to have the alumni surveyed about the merger
- The survey will be sent out to all alumni via e-mail before Open House on July 21<sup>st</sup>.

- Janice suggests having alumni who enter in events to get a team together and wear blue and gold colors to represent NSAC. New merchandise to be discussed for these events.
- Brian mentions various other ways to get alumni involved in board meetings. (ie: Streaming a meeting via skype)

**Meeting adjourned 1:10 p.m. -Brian Watts; seconded Jim**