

## NSAC Poster Policy

Effective: February 1, 2006

### Purpose

The promotion of NSAC events, activities and educational messaging is supported through the display of posters around campus. The purpose of a university-wide policy on posters, announcements of events and other forms of communication is to protect freedom of expression while providing communication and encouraging respect for university property and the appearance of the campus. The policy promotes the use of bulletin boards and other spaces provided within and without university buildings for announcement and informational purposes. This policy is intended to recognize the first priority for postings on campus will be for NSAC and recognized student group events and activities.

### Policy

NSAC faculty, staff and students and recognized NSAC student groups may **only** post on designated bulletin boards or poster receptacles on campus. Posters are not permitted on walls, doors or surfaces unless there is a bulletin board or a poster receptacle on that wall, door, or surface. Posters must promote messaging, events and activities that are appropriate for, and relevant to, the NSAC community.

### Guidelines

#### Approved posting locations on campus

Designated bulletin boards and poster receptacles are available throughout campus buildings and are considered the designated poster areas. These boards are typically located in hallways and foyers and outside washroom facilities. This does not include designated OH&S and academic departmental boards which are typically located outside or near the departmental office. Some academic boards are easily identified by the contents of the board (fourth year projects, academic information, etc).

#### Authority for removal of inappropriate postings

Concerns about any posted messages should be forwarded to the Senior Management Team. Any messaging deemed inappropriate or irrelevant will be reviewed and a decision rendered by Senior Management.

Custodial staff have authorization to remove posters in inappropriate areas and to remove dated posters in designated areas.

Authority for approving postings from external groups

Off campus, commercial and other advertising are reviewed for university-wide posting approval through the office of Development and External Relations, Cumming Hall. If approved, these postings may be posted on designated bulletin boards only.

Approved by Senior Management February 15, 2006