

## Guidelines for Using NSAC Botanical Gardens

NSAC is committed to developing and maintaining outdoor areas on campus for the benefit of on-campus groups and the surrounding community. These areas are meant to provide opportunities for social interaction, promote respect for the environment, and serve as a learning center for both students and the general public. The use of these botanical garden areas is encouraged by responsible members of the public.

The following guidelines for use are designed to allow appropriate use of Campus and NSAC Botanic Garden features, ensure protection from damage for these areas, and encourage future development of new educational and social landscapes. At this time, areas of botanical significance include Alumni Gardens, the Rock Garden and the Butterfly Meadow.

### Appropriate Use

Each botanical garden area on the campus can be reserved for appropriate functions. In some areas, the types of functions that can be accommodated are limited.

- **The Alumni Garden** can accommodate a variety of uses, including large group functions, informal gatherings, and photography.
- **The Rock Garden** can accommodate smaller groups for formal or informal gatherings. All groups are limited to pathways and paved spaces. **Individuals are not permitted to climb or sit on any of the rocks or garden structures.** Individuals are requested to limit seating to that provided in the garden. Small group gatherings can be held in the lower paved courtyard only and are limited to 15 people.
- **The Butterfly Meadow** can accommodate informal use only by small groups, such as for photography, and is not appropriate for group events.
- **The Amphitheatre** can accommodate a variety of uses, including large group functions, informal gatherings, and photography.
- All groups must clean up after themselves. Trash containers are available at each site.
- **At no time are people or pets permitted to walk in or through garden beds.**
- **All visitors must stay on marked pathways or lawn areas.**
- **Foreign materials, including confetti, rice and bird seed, are not to be distributed or left in campus areas.**
- **Visitors may not set up additional seating or other equipment.**
- Failure to follow these guidelines may result in a fee to cover damage or restoration or loss of future privileges

### Reservations

Individuals or groups can reserve areas on the campus or in the botanical gardens for appropriate use by contacting Conference Services at 893-7519.

- When a reservation is made, a use permit will be issued. The party should bring the use permit with them to demonstrate their right to use the area if another group is present.
- Reservations do not include any set-up, reserved parking, or access to other campus buildings.

## Fees

There are no formal fees charged for use of the gardens; however, because NSAC incurs expenses to maintain the gardens and make them available to the public, individuals or groups who reserve the botanical gardens for non-NSAC events are asked to make a tax-deductible donation to the Grounds Improvement Fund according to the following minimum recommendations:

- Photography sessions in any garden: \$25
- Rock Garden Courtyard (up to 15 people): \$25 for up to 2 hours, \$50 for up to 4 hours
- Alumni Garden small gathering (up to 25 people): \$25 for up to 2 hours, \$50 for up to 4 hours
- Alumni Garden large gathering (26 - 75 people): \$30 for up to 2 hours, \$60 for up to 4 hours